



AIR & WASTE MANAGEMENT  
A S S O C I A T I O N

◆  
Pacific Northwest  
International Section

## **BOARD OF DIRECTORS' AND OFFICER'S MEETING**

### **Minutes of September 23<sup>rd</sup>, 2008 PNWIS Board Meeting & September 24<sup>th</sup>, 2008 Annual General Meeting**

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The ***second quarterly meeting*** of the 2008/2009 Officers and Board of Directors of the Pacific Northwest International Section (PNWIS) of the Air and Waste Management Association (A&WMA) was held on September 23<sup>rd</sup>, 2008 at the Sheraton Hotel in Anchorage, Alaska. Our meeting convened at 4:10, AST.

#### **September 23<sup>rd</sup>, 2008 Board Meeting**

##### **Present (board positions, chapter affiliation):**

Bob Humphries (President, BC/Yukon), Kathi Futornick (President-Elect, Oregon), Laurel Peterson (Secretary, Oregon), Steve Van Slyke (Treasurer, PNWIS 2009 Conference Chair, Puget Sound), Mary Beth Baxter (Treasurer-Elect, Puget Sound), Dan Mahar (Past President, Puget Sound), Tony Ward (Director, Montana), Russ Simonson (Director, Puget Sound), Hank Nelson (Director, Inland Northwest), George Snodgrass (Alaska Chapter Chair), Kumar Ganesan (Montana Chapter Chair), Kim Marcus (Oregon Chapter Chair), Claude Williams (Puget Sound Chapter Chair), Roylene Cunningham (Awards Co-Chair, Puget Sound), Melissa McAfee (Awards Co-Chair, Puget Sound), Warren McCormick (Chapter Support, Vancouver Island), Denise Newbould (Fiduciary Advisor, Alaska), Steve Rybolt (Student Programs Chair, Puget Sound), Al Trbovich (Technical Committee Chair, PNWIS 2008 Conference Chair, Alaska), Jim Pfeiffer (A&WMA Board Member, Alaska), Jay Willenberg (A&WMA S&C Representative, Puget Sound), Angela Hansen (A&WMA ACE 2008 General Conference Chair, Puget Sound).

##### **Introductions/Agenda Approval:**

Bob Humphries welcomed everyone to the meeting. We reviewed the agenda, and proceeded with Jim Pfeiffer/Kumar Ganesan first/second; all in favor, none opposed, no further discussion.

## **PNWIS 2008 Conference Report:**

Al Trbovich reported on the status of the PNWIS 2008 Conference. Currently, there are 125 attendees registered and 15 (full) exhibitors. Roughly 15 students are registered and 25 registered for the professional development course. As of right now, there are no known student papers. The technical sessions are heavier on the air quality side and lighter on the hazardous waste side. The ADEC Director will speak during the opening session on Wednesday, followed by technical sessions. The Gala will be held at the Anchorage Museum. The estimated expenses are 35K, with sponsorship estimated at 15K and income projected to be roughly 15K.

Room nights for the hotel might not be met. Still need to compare those who are staying at the hotel and those who are attending the conference.

Online registration went well and will be used for the Spring 2009 Specialty Conference (to be held in Anchorage, Alaska).

## **EC 2007:**

Steve Rybolt reported on the Environmental Challenge for 2008. There are three teams registered for the EC; two from Montana Tech and one from the University of Boise.

The biggest expense for the students was raising funds to travel to the conference. The problem is focused on off shore drilling problem. Steve mentioned one role player had dropped out and a replacement was needed. Warren McCormick volunteered to be the role player.

The Puget Sound Chapter is working on creating and funding a first place EC award. They discussed calling it the 'Dave Dornbush' award. The PNWIS Board suggested Dave Dornbush/Scott Freeburn award, given the amount of time Scott has put into the EC and because the idea for the EC originated with Scott. It might be a traveling award (like the bent black banana) or it might not be. The expense for the award is expected to roughly \$100-\$200/year for the award. The Puget Sound Chapter would like PNWIS to consider funding the award in the future.

Steve Van Slyke suggested the award was not a traveling award. Colleges and University take pride in showing their awards at school.

## **PNWIS 2008 Awards:**

Melissa McAfee reported on the PNWIS 2008 Awards.

Black Bent Banana award is large, traveling award that is difficult to ship. Al volunteered to ship the award this year from Anchorage.

The Awards Committee is looking for a sponsor for the Excellence in Paper Award.

## **2009 PNWIS Board Nominations:**

Dan Mahar discussed the 2009 PNWIS Board nominations. The ballot is due for January. Dan is currently talking with past presidents and incoming president, Kathi Futornick. They are looking for a balancing between different chapters, and industry, government, academia and consulting.

Also, individuals who are active with their Chapters should be considered.

Russ Simonson was interested in talking more with AI regarding the Technical Committee Chair position.

Steve is looking to hand off the EC and keeping the Student Programs portion. Steven Dent and maybe Amy Kearns have been identified as possible individuals to facilitate the EC at future conferences.

A&WMA is working on the ECi problems for the next two years, but at the local host committee level. C.V. Mathai was curious why the Education Council was not willing to pick up the ECi. C.V. is willing to talk with the A&WMA Board and the Education Council if needed to see this student competition continue in the years to come.

There was discussion on the money aspect of the ECi and A&WMA not interested in having the same amount of money given to the ECi winners.

## **Blue Sky III – Membership & Inactive Chapters**

Bob discussed the relationship between chapter support and active chapters. What do Chapters need? What can PNWIS provide?

What can A&WMA provide?

- B.C./Yukon was close to going inactive and reactivated themselves. One of the problems was coming up with topics that were interesting to potential attendees.
- Melissa suggested having the Section President visit the different Chapters.
- Bob: Inviting young professionals to the Board, just at first as attendees then as Board members.
- Russ: Asking young professionals to be on the Board and giving them something to do.
- Denise Newbould: Round table discussion for the chapter chairs.
- Roylene Cunningham: Brown bag topics are usually good topics across the Board.
- Kumar: Montana has the added difficulty of distance; Montana is a large state to be having brown bag technical talks. Suggested focusing on just one city.
- Tony Ward: Rotate quarterly Chapter Board meetings in different cities in the state.

- Jim: Wanted to know if there was a better system than video conference?
- C.V.: A&WMA has hired a contractor to work on this issue and will have Adrienne Carolla send Jim the information.
- Melissa: Puget Sound Chapter has two meeting spots and they rotate holding meetings between the two locations.
- Hank Nelson: In the past local agencies in Inland NW were not supportive of A&WMA/PNWIS, not even if the meetings were during lunch. They are currently going slow, but working their way back. New management in the area is paying their A&WMA dues.
- Hank: Society of Northwest Scientists meet after work, a variety of locations and speakers. Technical aspects, appetizers are provided, no host bars, overall a fun feel with a really good technical talk.
- Kim Marcus: Suggested partnering with this Society.
- Denise: Agrees there should be a good balance between fun and work.
- Hank: Has a room with about 25 seats that is wired with everything. Two web events, the last one even had two individuals from Idaho.
- Angie Hansen: Some of the inactive chapters get too worried about the technical aspect, why not just have social/networking events to get some interest.
- C.V.: Inviting the key leaders to speak to the Chapters and hopefully those key leaders will allow other individuals to become involved.
- Steve V.S.: Going to Montana and other remote places, more support to the chapters in planning the annual meeting. Keep thinking of places that we haven't been for a while.
- Tony: Concerns about the 2010 Conference and the disconnect between the Montana members and PNWIS members.
- Denise: At the PNWIS Conference in 2003 (Girdwood, Alaska) everyone had to stay at the hotel together. Same with the conference in Big Sky, Montana.
- Kumar: Received a lot of help for the Big Sky conference from the PNWIS Board.
- Jim: Question for Warren, are you still doing the similar format to what you have done historically?
- Warren: Yes, but have taken on more things and have scaled back to the regular monthly meetings. Same time, same place, same location – very predictable.
- Bob: One agenda item; topics for the monthly meetings. Partnering with other associations.

- Bob: One conference per year keeps some money for the Chapter.

Bob continued the discussion, where can the technology help us? Current websites; Alaska, BC/Yukon, Idaho, Oregon, Puget Sound, and Vancouver Island. Inland NW and Montana do not have active websites. Claude will be looking at ooVoo (webchat/video conferencing). Other information that could be posted on the website includes videos of conference presentations and a library of conference papers.

There was discussion if the PNWIS website should also have blogs. Angie said that blogging is not always very successful. Jim asked C.V. what was happening at the international level. C.V. said blogs have been discussed, but there are a lot of issues of content. A&WMA is a neutral forum, but opinions in blogs could get away from that.

Dan encouraged Warren to build the committee. Melissa suggested Warren sends out an email a few times a year.

Laurel Peterson suggested having a Chapter Roundtable not at the February meeting, but at the Turnover meeting where you have incoming and outgoing Chapter Chairs or the conference board meeting, extending the meeting as needed. Jay Willenberg said that is exactly what we used to do at the Turnover Meeting and what they continue to at A&WMA Section & Chapter Inter-council Meeting.

### **Other Business:**

Other Board Meetings: Should we have another meeting this year and a February meeting? The Board discussed if two meetings are needed. It was decided that a January Board meeting and perhaps a longer May meeting would be sufficient.

The PNWIS Board Dinner will be held at 6:30pm at The Glacier Brew House.

## **September 24<sup>th</sup>, 2008 Annual General Meeting**

### **Present (board positions, chapter affiliation):**

Bob Humphries (President, BC/Yukon), Kathi Futornick (President-Elect, Oregon), Laurel Peterson (Secretary, Oregon), Steve Van Slyke (Treasurer, PNWIS 2009 Conference Chair, Puget Sound), Mary Beth Baxter (Treasurer-Elect, Puget Sound), Dan Mahar (Past President, Puget Sound), Tony Ward (Director, Montana), Russ Simonson (Director, Puget Sound), Hank Nelson (Director, Inland Northwest), George Snodgrass (Alaska Chapter Chair), Kumar Ganesan (Montana Chapter Chair), Kim Marcus (Oregon Chapter Chair), Claude Williams (Puget Sound Chapter Chair), Roylene Cunningham (Awards Co-Chair, Puget Sound), Melissa McAfee (Awards Co-Chair, Puget Sound), Warren McCormick (Chapter Support, Vancouver Island), Denise Newbould (Fiduciary Advisor, Alaska), Steve Rybolt (Student Programs Chair, Puget Sound), Al Trbovich (Technical Committee Chair, PNWIS 2008 Conference Chair, Alaska), Jim Pfeiffer (A&WMA Board Member, Alaska), Jay Willenberg (A&WMA S&C Representative, Puget Sound), Angela Hansen (A&WMA ACE 2008 General Conference Chair, Puget Sound), Jennifer Richcreek (Alaska), Brian Doyle (Oregon), Stephanie Meyn (B.C./Yukon), Amy Kearns (Alaska), Agata McIntyre (Puget

Sound), Greg Lipnicky (Puget Sound), Anna Carter (Idaho), Dave Newstad (Puget Sound), Jeromy Adams (Puget Sound), Mark Asmundson (Puget Sound) .

### **Introduction:**

Bob Humphries welcomed everyone to the meeting and everyone present introduced themselves. We reviewed the agenda, and proceeded with Kim Marcus/Warren McCormick first/second; all in favor, none opposed, no further discussion.

### **Approval of Minutes:**

The minutes from the PNWIS First Quarterly Board Meeting conducted in May 2008 in Bellingham, WA were accepted by Warren seconded by Kim; all in favor, none opposed, no further discussion.

### **Treasurer's Report:**

Steve Van Slyke reported on the status of the accounts, which include the following as of September 2008; 93K in checking (Wachovia), 3K in Wells Fargo, and 109K in the EC fund. Current liabilities totaled 9K and included due shares to the Chapters, Spring Specialty Conference (split with the Puget Sound chapter), and ACE Registrations.

Currently, the EC fund is invested in four (4) blocks of 25K, which are at 5% interest and pay off weekly. Three of the four of the blocks were called, so currently they are only in a saving account. The remaining block will most likely be called in before the next Board meeting.

Steve also noted that A&WMA headquarters sent a check to PNWIS for \$16,825, a portion of the revenue from ACE 2008.

This year the EC prize money (4K) will come from the EC fund.

Claude Williams moved to approve the Treasurer's Report, Dan Mahar second; all in favor, none opposed, no further discussion.

### **Agenda Item: EC Fund.**

### **PNWIS – Group Filing:**

Steve V.S. reported that Martha Moore talked to the tax preparer and sent out instructions to the chapter treasurers; they need tax payer ID numbers. Some of the chapters had trouble getting setup. Martha got started on this project, and Steve and Mary Beth Baxter will finish the process.

### **A&WMA ACE 2008 Conference Report:**

Angela Hansen reported on the status of ACE 2008. Over 250K was raised for the conference. PNWIS received a check from A&WMA for their involvement with the conference. They calculated PNWIS' cut by the amount of money raised, then subtracting the programs you wanted to do, then giving PNWIS a percentage of those profits.

There were 2405 full conference participants; exhibit revenue was lower than normal. There were more individuals who attended the conference on the daily rates, more students.

Melissa was thankful of the check PNWIS received from A&WMA because PNWIS might have a couple of down years because of hosting ACE.

A&WMA netted 720K, 102K over budget on the conference. 1.9K went to Climate Trust of Oregon.

Denise wanted to know if there were lessons learned would be helpful at the PNWIS level. Angie mentioned the sponsorship tool box, sample letters, brochures, and everything you need for sponsorship committee; would be a great tool for PNWIS conferences in the future.

**Action Item: Angie will send Roylene the sponsorship tool box for use at PNWIS 2009.**

Claude wanted to know if ACE attendees would be interested in PNWIS conferences.

Angie also mentioned that this PNWIS conference conflicted with other conferences at this time.

Denise Newbould had volunteered to take pictures during the conference, and would like people to help take a few photos of the plenary session.

Laurel Peterson moved to give Angie a \$500 gift certificate to a spa of her choice as a thank you gift for ACE 2008, Kumar Ganesan second the motion; all in favor, none opposed, no further discussion.

### **A&WMA Award Nominations:**

Jay Willenberg discussed the A&WMA Award Nominations; (list the awards).

Jim Pfeiffer comes off of the A&WMA Board at the end of 2008. Laurie Bates-Frymel comes off at the end of 2009. Does PNWIS want another A&WMA Board Member? Think about nominating individuals, travel expenses are typically paid by employers, A&WMA, and historically sometimes the Section/Chapter would also pay some expenses.

Nominations for awards are due by November 1, 2008 and for A&WMA Board by December 15, 2008.

**Action Item: Angie and Kim will find out if their companies will cover travel expenses and be supportive of being on the A&WMA Board.**

**Action Item: Laurel and Bob will submit A&WMA Board nominations forms for either Kim and/or Angie.**

### **PNWIS 2009 Conference Update:**

Steve Van Slyke reported on the status of the PNWIS 2009 Conference. The conference is scheduled for November 3-6, 2009. The Suncadia Resort in Roslyn Cle Elum (east of Seattle) was selected. Room rates \$149 + fees and taxes. The location is also far enough

away from Seattle (roughly 80 miles) so the idea is that people will stay at the hotel for the majority of the conference. The rooms are nice, free internet access. All of the room and food minimums are realistic.

The professional development workshop might be on Tuesday afternoon and Wednesday morning. There is also the possibility of holding two different professional developments.

### **PNWIS 2010 Conference Status:**

Tony Ward reported on the status of the PNWIS 2010 Conference. The conference will be held in Missoula, Montana. Missoula is a great city with a population of 100,000 and a major airport. Possible hotels are the DoubleTree, Holiday Inn (Express and Parkside). The PNWIS conference will be held at the University of Montana.

Kumar, Hal Robins, and a couple of Chemistry professors are involved with planning the conference. The University Center has great conference space; a very nice ballroom that can hold up to 400 people, lots of breakout rooms for technical sessions, a theatre that seat 300, there are lots of possibilities. The conference will have a different feel, with an extra focus on students.

In 2009, school starts at the end of August. Great feel when the students are there, but there is less parking available. Another idea is to have the conference before the students arrive.

### **Spring Specialty Conference:**

Al Trbovich reported on PNWIS Specialty Conferences. One conference is scheduled for Anchorage, Alaska in April 2009 on Advanced New Source Review. ADEC will be sending people to the conference.

**Action Item: Al will provide information on the Advance New Source Review workshop to the PNWIS Board once it becomes available.**

Al will be turning over the Technical Committee Chair in May 2009.

### **Committee & Chapter Reports:**

Alaska – Focused on PNWIS 2008 Conference then the Specialty Conference in April of 2009.

B.C./Yukon – Four luncheons, one local conference partnering with another association, high sponsorship with the local conference. They are thinking about another one day workshop focusing on carbon offsets for next year. For this year they still have three more talks scheduled. The Chapter will also be focused on IUPPA 2010 and PNWIS 2011.

B.C.I.T. – An official student chapter and participated in ACE 2008.

Huxley (WWU) – Won 1<sup>st</sup> place at the ECi at ACE

Idaho – attached

Inland – attached

Montana – Trying to reorganize the Chapter and working on PNWIS 2010

Montana Tech – Doing well. Nine (9) students will be at PNWIS 2008.

Oregon – Still alive after ACE and held their first post-ACE Board meeting.

Puget Sound – Meeting every month. Participated in the A&WMA 2.5 Webinar and it was a great webinar. Coming up there is the fall social in October, a mini conference on leads certification, and a tour of a steel plant.

Vancouver Island – attached

University of Montana – attached

U of Washington – N.A.

Ed/Outreach – Laurel reported on the status of the Education/Outreach Committee. Laurel and Martha facilitated a teleconference with the Education/Outreach Committee. The purpose of the teleconference was to see if the current members had interest in continuing with the committee and if there was interest in re-evaluating the committee. Unfortunately, out of those individuals who said they would call in, only Martha and Laurel called into the teleconference.

Membership – N.A.

Newsletter – N.A.

Student Programs – There are three teams this year registered for the EC. The committee will be expanded with and Steven Dent and Amy Kearns included. Washington State University will be officially recognized as a student Chapter by A&WMA.

Webmaster – Online registration worked well for this year's conference and will be the same program for next year's conference. The individual Chapter websites are easy to update now, Claude is looking into video conferencing for the Section and Chapters; online system where different sites can link together ([www.oovoo.com](http://www.oovoo.com)). Claude would like individuals to check out the website and let him know what you think of the online system.

### **2009 Board Meeting Schedule:**

The 2009 Board Meeting schedule is as follows:

January 30<sup>th</sup>, 2009 – Port of Seattle

May 2009 – Location TBA by Bob Humphries

November 3<sup>rd</sup> and 4<sup>th</sup>, 2009 – Suncadia Resort in Roslyn Cle Elum, Washington

## Review Action Items:

Laurel Peterson reviewed the current action items.

## Other Business:

Tony brought up the timing of the 2010 PNWIS Conference; either late summer without students or fall with students. A general time needs to be determined so Tony and his planning committee can set dates.

Steve VS suggested going back to holding the conference in early November, keeping the same time of year for the conference.

The meeting adjourned at 10:50 AST.

## **Attachments:**

Agenda Items

Action Items

Event Calendar

Chapter/Committee Report Compilation

## Agenda Items

<b>What</b>	<b>Original Meeting</b>	<b>Due</b>	<b>Complete</b>
<b>Agenda Item:</b> EC Fund.	September 2008 Meeting	January 2009 Meeting	
<b>Agenda Item:</b> Revision of the By-Laws	October 2007 Meeting	January 2008 Meeting	Completed
<b>Agenda Item:</b> ECi Sponsorship PNWIS Contribution – October 2007 Board Meeting	August 2007 Meeting	October 2007 Meeting	Completed
<b>Agenda Item:</b> A&WMA Nominations will be an annual agenda item.	August 2007 Meeting	Annual Aug/Sept Meeting	On Going
<b>Agenda Item:</b> 2008 Board Meeting Schedule – October 2007 Board Meeting.	August 2007 Meeting	October 2007 Meeting	Completed
<b>Agenda Item:</b> Chapter and Committee Reports, examining the new template October 2007 meeting.	August 2007 Meeting	October 2007 Meeting	Completed
<b>Agenda Item:</b> Nominations - October 2007 Annual General Business Meeting (Denise Newbould)	August 2007 Meeting	October 2007 Meeting	Completed
<b>Agenda Item:</b> Investment policy guidelines on cash reserves at the May 2007 Changeover meeting.	November 2006 May 2007	August 2007 Meeting	Annual
<b>The following Agenda Items are carry over from past years:</b>			

## Action Items

What	Who	Due	Complete
Action Item: Angie will send Roylene the sponsorship tool box for use at PNWIS 2009.	Angela Hansen	May 2009 Meeting	
Action Item: Angie and Kim will find out if their companies will cover travel expenses if on the A&WMA Board.	Angela Hansen Kim Marcus	October 31, 2008	Done
Action Item: Laurel and Bob will submit A&WMA Board nominations forms for either Kim and/or Angie.	Laurel Peterson Bob Humphries	January 15, 2009	
Action Item: Al will provide information on the Advance New Source Review workshop to the PNWIS Board.	Al Trbovich	May 2009 Meeting	
Action Item: Steve will draft a change in the bylaws to include student membership voting rights.	Steve Rybolt	January 2008 Meeting	
Action Item: Zach will assist in finding someone from the Idaho Chapter to help with ACE 2008 publicity.	Zach Klotovich	October 2007 Meeting	Done
Action Item: Al will assist in finding someone from the Alaska Chapter to help with ACE 2008 publicity.	Al Trbovich	October 2007 Meeting	Done
Action Item: Dan will post the job tree on the PNWIS website	Dan Mahar	October 2007 Meeting	Done
Action Item: Dave will send an email regarding the job tree to the Chapter Chairs and PNWIS Board.	Dave Dornbush	October 2007 Meeting	Done
Action Item: Dave will contact Bev Williams regarding hard copies of the Environmental Resource Guides (ERGs) & what should be done with them, since he currently has the ERGs on CD.	Dave Dornbush	February 2008 Meeting	Done
Action Item: Steve will send out an email to the Chapter Chairs regarding sponsoring ECi for 10 to 15K. Need to know by the October 2007 meeting.	Steve Rybolt	October 2007 Meeting	Done
Action Item: Laurel will email Zach (and copy Steve) the outline of the student programs for inclusion in the preliminary program.	Laurel Peterson	August 13, 07	Done
Action Item: Dan will contact Jay regarding who from PNWIS is eligible for Fellowship.	Dan Mahar	August 13, 07	Done
Action Item: Laurel will check into the By Laws, Articles of Incorporation and schedule of Board Meeting from 2003 (the last time the conference was held in Alaska).	Laurel Peterson	October 2007 Meeting	Done
Action Item: Dan will contact Bob regarding membership committee.	Dane Mahar	October 2007 Meeting	
Action Item: Steve will write an article regarding the student/YP focus at the PNWIS 2007 Conference.	Steve Rybolt	August 31, 07	Done
Action Item: Warren will talk with Chris regarding the fall newsletter. Steve offered to help get newsletter articles.	Warren McCormick	August 31, 07	

## Action Items, Continued

Action Item: Steve and Claude will talk about the website and if Claude can recruit someone who can help re-design the website.	Steve Van Slyke	October 2007 Meeting	
Action Item: Al will talk with J.R. Wilcox, from the Alaska Chapter, who may be interested in helping with the website.	Al Trbovich	October 2007 Meeting	Done
Action Item: Steve will help with finding a person for Claude to help with the website as well.	Steve Rybolt	October 2007 Meeting	
Action Item: Denise will write a newsletter article asking for nominations for the PNWIS Fall 2007 Newsletter.	Denise Newbould	August 31, 07	Done
Action Item: Please send Denise (copy Laurel) nominations for the 2008 elections prior to the October Board Meeting.	All Board Members	October 2007 Meeting	
Action Item: Kathi will work on the sustainability session for the PNWIS 2007 Conference and will get Zach the information.	Kathi Futornick	August 31, 07	Done
Action Item: Each present Board Member will ask two (2) YPs to help/join A&WMA at the Chapter or Section level.	All	May 2008 Meeting	
Action Item: Zach will ask Claude to send out an email requesting Session Chairs for the PNWIS 2007 Conference.	Zach Klotovich Claude Williams	June 30, 2007	Done
Action Item: Kim will send Zach an email regarding a session on agriculture, nitrates, BOD and with contact information.	Kim Marcus	June 30, 2007	
Action Item: Bob will contact a colleague regarding being a Session Chair on modeling smoke from forest fires.	Bob Humphries	June 30, 2007	
Action Item: Denise will email Clifford Glantz with PNLL regarding being a Session Chair.	Denise Newbould	June 30, 2007	
Action Item: Zach will email Laurel Session Chair information for distribution to the PNWIS Board.	Zach Klotovich	June 15, 2007	Done
Action Item: Jim and Kim will contact Hugh at Northwest Public Power Association regarding being a sponsor for the conference.	Jim Pfeiffer Kim March	June 30, 2007	
Action Item: Jim to contact Kevin (Tyson) regarding sponsorship.	Jim Pfeiffer	June 30, 2007	
Action Item: Dan will call Dave regarding getting the final version of the PNWIS Conference Planning Guide and post the Guide to the web.	Dan Mahar	October 2007 Meeting	Done
Action Item: Denise and Al will review the ACE 2008 potential sponsorship list with Jim and identify any conflicts with the PNWIS 2008 Conference.	Denise Newbould Al Trbovich Jim Pfeiffer	October 2007 Meeting	
Action Item: Dan will contact Dave regarding the job tree list and will have the job tree posted to the web.	Dan Mahar	June 30, 2007	Done
Action Item: Dan will work with Steve for getting Chapter liaisons on the Student Program Committee.	Dan Mahar Steve Rybolt	October 2007 Meeting	

## Action Items, Continued

Action Item: Dan will see if a Puget Sound member is interested in Co-Chairing the Technical Committee with AI.	Dan Mahar	October 2007 Meeting	
Action Item: Jim will look into A&WMA's finances and find out what percentage of the revenue goes to their core purpose.	Jim Pfeiffer	October 2007 Meeting	
Action Item: Laurel & Martha will facilitate a teleconference with the Ed/Outreach Committee to see if there is still interest.	Laurel Peterson Martha Moore	May 2008 Meeting	
Action Item: Dan will work on Pod Cast/new age event.	Dan Mahar	October 2007 Meeting	
Action Item: Kim will give Martha contact information for a tax accountant who specializes in non-profit organizations.	Kim Marcus	October 2007 Meeting	
Action Item: Kim will assist Steve in putting together a thank you letter to all of the EC sponsors.	Kim Marcus Steve Rybolt	October 2007 Meeting	
Action Item: Jim will send the Ina Link survey to Bob and Dan.	Jim Pfeiffer	October 2007 Meeting	
Action Item: Denise will follow up with the status of reactivating Inland Northwest Chapter.	Denise Newbould	August 2007 Meeting	
Action Item: Denise will make a template for reactivating inactive chapters.	Denise Newbould	October 2007 Meeting	
Action Item: Laurel will follow up with Zach regarding the next Board Meeting, confirming the date and venue.	Laurel Peterson	June 1 <sup>st</sup> , 2007	Done
Action Item: Laurel will look at flights going into and out of Boise, ID from SEA and PDX and will base the meeting start and end time on the flights, and send the board this information.	Laurel Peterson	June 1 <sup>st</sup> , 2007	Done
Action Item: Steve will discuss holding the PNWIS Conference 2009 in Olympia, WA with the Puget Sound Chapter.	Steve Van Slyke	August 2007 Meeting	Done
<b>The following Action Items are carry over from past years:</b>			
<i>Action Item: Dan will review the PNWIS Conference Guidebook on policy regarding speakers who do not want to pay registration.</i>	<i>Dan Mahar</i>	<i>February 2008 Meeting</i>	
<i>Action Item: Laurel will make a list of PNWIS Board Members who have &amp; have not attended Leadership Training.</i>	<i>Laurel Peterson</i>	<i>October 2007 Meeting</i>	
<i>Action Item: The Finance Committee – Scott, Steve, Terry, Kim, and Martha – will meet on an annual basis.</i>	<i>Finance Committee</i>	<b><i>Annually- May Meeting</i></b>	
<i>Action Item: Send notice to Chapters of the investment policy, an explanation of why we have the policy, and a little bit of guidance. The Finance Committee will prepare the explanation &amp; guidance.</i>	<i>Finance Committee</i>	<b><i>May 2007 Meeting</i></b>	
<i>Action Item: Bev will prepare a letter to Harry K at A&amp;WMA regarding ERG and will include the response letters to ERGs from Oregon Chapter and Vancouver Island Chapter.</i>	<i>Bev Williams</i>	<b><i>September 2007 Meeting</i></b>	
<i>Add all PNWIS conferences to A&amp;WMA web listing</i>	<i>Jay Willenberg</i>	<i>Ongoing</i>	

## Events Calendar 2009

### January

PNWIS Board Meeting, Seattle, Washington January 30

### February

Vote for PNWIS Board positions February 1

### March

Chapter reports due to Section/Headquarters March - TBA

### April

Section reports due to Headquarters April – TBA

### May

PNWIS/A&WMA Board Changeover Meeting May – TBD

### November

PNWIS/A&WMA Board Meeting (Roslyn Cle Elum, Washington) November 3  
2009 PNWIS Conference, Washington November 4

### **Awards**

Awards are coming along fine with no difficult issues. We are working closely with AI and the Alaska planning committee as well as incorporating nominations that we have received. We will be going to the trophy shop soon and working to ship the plaques to Anchorage in time for the conference. Roylene will forward the Hansen Willenberg totals. We are hoping Angela will be able to generate the beautiful certificates for these awards.

Thank you and respectfully submitted, Melissa

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### **Idaho Chapter Report - 9/8/08**

We elected an '08-'09 Idaho Chapter Board;

<b>Position</b>	<b>Name</b>	<b>Affiliation</b>
President	Zach Klotovich	Idaho Department of Environmental Quality
President-Elect	Rick McCormick	CH2M HILL
Secretary	Andy Marshall	Kleinfelder
Treasurer	Troy Riecke	Millennium Science and Engineering
Director #1	Travis Pyle	CH2M HILL
Director #2	Estee Lafrenz	Kleinfelder
Director #3	Steve Cory	URS
Director #4	Kevin Schilling	Idaho Department of Environmental Quality

The Board approved financial support to help send a Boise State University Environmental Challenge team to the PNWIS Conference in Anchorage. A chapter social is scheduled for October 2<sup>nd</sup>, 6 p.m., at the Stonehouse in Boise. During the social Leonard Herr, DEQ's Boise Region Air Manager, will give an update on the ozone status of the Treasure Valley.

**Inland NW Chapter Report – 2008 events**

- On January 24, 2008, a meeting was held at Avista Corporation for those who expressed an interest in serving on the Inland NW Chapter Board to discuss plans and meetings for 2008. During the meeting, the following slate of officers were set:

President:	April Westby, Spokane Regional Clean Air Agency
Vice President:	Crystal Alford, Washington Department of Ecology
Secretary:	Allison Esvelt, Esvelt Environmental Engineering
Treasurer:	Beth Hodgson, Spring Environmental
Directors:	Doug Krapas, Inland Empire Paper Company; John Haney, Geoengineers; Ron Edgar, Spokane Regional Clean Air Agency
PNWIS Director:	Hank Nelson, Avista Corporation

The officers decided that since we are a newly activated chapter, we should try to start slowly and only plan quarterly events / meetings.

- We have built an e-mail distribution list to announce Inland NW and PNWIS events; the current list has 49 contacts. One of the challenges that our Chapter faces is the lack of environmental professionals in our area. We don't have the number of people to draw from like Puget Sound, Portland, etc. In addition, we don't have much participation from the waste side; most of our active participants are primarily focused on air issues.
- On May 12, 2008, we held our first official meeting / event with a webinar titled, "Greenhouse Gas & Climate Change Legislation and Policy in Washington state" given by Janice Adair, Special Assistant to the Director, Washington Department of Ecology. The meeting was held from 12:00 – 1:30 as a "brown bag" lunch meeting at Avista Corporation. Approximately 15 people attended the meeting.
- On August 27, 2008, we hosted the national AWMA webinar, "A Small Problem - The New NSR PM2.5 Rule" at Avista Corporation. The meeting was held from 11:00 – 1:30 and included lunch. The cost for attending the webinar and lunch was \$30 per person. We had 22 people attend this meeting, including two attendees from north Idaho. Out of the 22 attendees, there were 11 regulators, 3 consultants, and 8 from industry. After the webinar, we discussed the local impacts and implications from the new rule. The event netted a profit for our Chapter of \$200.84. We plan to send out a follow up survey to those that attended to see if they would attend future AWMA webinars, such as the national AWMA webinar on Air Quality Modeling scheduled for November 18, 2008.
- Our current balance is \$1,512.41. We are looking for ways to possibly support students in our area as we build our balance.
- We don't have any future events scheduled to date, but are looking at several possibilities for this fall, including a tour / picnic hosted by Inland Empire Paper Company, a social / networking meeting, and a presentation on Spokane's new air monitoring network given by Ron Edgar of Spokane Clean Air.

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**The University of Montana – A&WMA Student Chapter**  
Summary of activities, April 2008-August 2008

This quarter has been another successful period for our chapter. We have been focusing on hosting different events beyond seminars and recruiting new members. In April, we formed a team to participate in the annual clean-up of the Clark Fork River, which runs through the middle of Missoula.

Despite cold weather, we had 13 people on our team (5 chapter members) and everyone had a great time. We also hosted a cookout and cornhole tournament in April to celebrate a successful year and recruit new members. Again the weather did not cooperate, but was a success with 35 people attending and several will hopefully continue to attend our events this fall. We continued to hold monthly chapter business meetings through the summer, with an average attendance of 7 students.

In June, 5 of our members traveled to Portland, OR to attend the AWMA national conference. Four students participated in the Environmental Challenge International and were awarded 4<sup>th</sup> place. Four students also presented research posters, with Emily Weiler winning 2<sup>nd</sup> place in the undergraduate category and Raj Kailasam winning 3<sup>rd</sup> place in the sustainability category. We also hosted our first ever professional luncheon in August. The Environmental Health Division Supervisor from the Missoula Health Department gave a presentation on her job and what skills are needed, and then students were able to ask questions. We hope to continue holding these luncheons and bring in professionals from other environmental fields to give members an idea of the wide range of jobs available in the environmental field. We also had a booth at the University's Welcome Feast during the 1<sup>st</sup> week of school and were able to talk to several students that are interested in attending our events and becoming members of our chapter.

We feel that we have gained a lot of momentum throughout this quarter and hope to continue to carry it over into the fall semester. We are hoping to host 2 seminars this fall, including the director of the Montana DEQ, as well as continue the professional luncheons and help to get the Montana chapter running.

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### **Vancouver Island Chapter**

**Student Paper Competitions:** For the 11th year in a row, the Vancouver Island Chapter has held student paper competitions for 2 of our local post secondary institutions - Royal Roads University (in August) and Camosun College (in June). The calibre of presentations this year was most impressive and the judging panels were happy to provide each of the top teams with a cheque for \$250.00 and an offer to join the Association for each member of the winning team (paid for by the Chapter). We will be looking at ways to increase the value of the top prizes next year by raising money through events such as our second annual golf tournament (details on our 1st Annual Golf Tournament are included below).

**First Annual Golf Tournament:** On June 17, 2008, the Vancouver Island Chapter hosted its first annual golf tournament. The success of this event was largely in part due to the efforts of Chris Robins (our Board's dedicated golfing enthusiast and Treasurer), and Heather Sinnott (Director). The event was held at the Cedar Hill Golf Course and featured 28 players in a 7 team Texas Scramble (best ball). This allowed all skill levels of golfer to participate, including the Chapter Chair who had not golfed before. Golf was followed by a delicious dinner, festivities, trophies for the winning team and prizes for everyone. Thanks to our volunteers, participants, sponsors and prize donors the Chapter raised over \$1,100. Net proceeds are earmarked to support Chapter activities involving students such as the Student Technical Paper Competition and the annual award to a Camosun student. The event was a success and we are moving forward with making it an annual event.

**Monthly Luncheons:** The Technical Luncheon Committee has enlisted some new members and is busy lining up our speaker list for our technical luncheon series. It looks like once again we will be in for some fantastic presentations this year (we have scheduled 7 luncheons and are looking at introducing an annual 'Luncheon Pass' at a slightly discounted rate to encourage greater attendance at these events (we have been averaging about 24 per event over the past couple of years, which is down from earlier years). We are also looking at switching venues as we are being priced out of the venue that we have been using for the past 2 years.

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