



AIR & WASTE MANAGEMENT  
A S S O C I A T I O N

◆  
Pacific Northwest  
International Section

## **BOARD OF DIRECTORS' AND OFFICER'S MEETING**

### **Minutes of August 10<sup>th</sup>, 2007 Meeting**

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The *second quarterly meeting* of the 2007/2008 Officers and Board of Directors of the Pacific Northwest International Section (PNWIS) of the Air and Waste Management Association (A&WMA) was held on August 10, 2007 at the DoubleTree Riverside Hotel in Boise, Idaho. Our meeting convened at 9:30, MST.

#### **August 10, 2007 Board Meeting**

##### **Present (board positions, chapter affiliation):**

Dan Mahar (President, Puget Sound), Laurel Peterson (Secretary, Oregon), Steve Van Slyke (Treasurer-Elect, PNWIS 2009 Conference Chair, Puget Sound), Kathi Futornick (Director, Oregon Chapter Chair), Kevin Schilling (Director, Idaho Chapter Chair), Al Trbovich (Technical Committee Chair, PNWIS 2008 Conference Chair, Alaska), Kim Marcus (Inland NW Acting Chapter Chair, Oregon), Steve Rybolt (Student Programs Chair, Puget Sound), Zach Klotovich (PNWIS 2007 Conference Chair, Idaho), Angela Hansen (ACE 2008 General Conference Chair, Puget Sound) and Dave Dornbush (ACE 2008 General Conference Vice Chair, Puget Sound)

Denise Newbould (past-President, Alaska) joined the meeting via telephone.

##### **Introduction:**

Dan Mahar welcomed everyone to the meeting. We reviewed the agenda, and proceeded with Angela Hansen/Kim Marcus first/second; all in favor, none opposed, no further discussion.

## **Young Professionals – A&WMA Level:**

Steve Rybolt reported on Student Programs at the A&WMA level. Steve was recently appointed as Vice Chair of the Higher Education Division of the Education Council for A&WMA.

A&WMA Board also approved the formation of the Young Professional Advisory Committee (YPAC) in June 2007. Laurie Bates-Frymel from BC/Yukon Chapter is Chairing the YPAC. Steve and Laurel Peterson were both asked to serve on the YPAC, a very nice nod to PNWIS to have three of their young professionals on the committee.

Brad Waldron, a young professional who chaired the Student Programs Committee for ACE 2007 (Pittsburgh, PA), was also recently appointed to the Education Council and to the Young Professional Advisory Committee.

## **Approval of Minutes:**

The minutes from the PNWIS First Quarterly Board Meeting conducted on May 18<sup>th</sup> & 19<sup>th</sup>, 2007 in Seward, Alaska were accepted by Kim seconded by Laurel; all in favor, none opposed, no further discussion.

## **Treasurer's Report:**

Steve Van Slyke reported on the status of the accounts reviewed, which include the following as of June 2007, 57K in checking (Wachovia), 3K in Wells Fargo, and 104K in the EC fund.

Currently, the EC fund is invested in three (3) blocks of 25K, which are at 5% interest and pay off weekly. The last money that came into the fund will go into another 25K bond. The EC prize money for 2007 will be 2K from the PNWIS general account and 2K from the EC fund.

## **ACE 2008:**

Angela reported on the status of planning for ACE 2008. Many of the Local Host Committees (LHC) are doing very well with planning for the conference. These committees include; Technical, Advisory, Students, YPs, Green Meetings/Carbon Restorative, Exhibitions, and Entertainment.

The Green Meetings/Carbon Restorative Committee is looking to offset the carbon emission from the entire conference. This might be in the form of a sponsorship.

Already 50% of those who exhibited at ACE 2007 have signed up to exhibit at ACE 2008. Tracy Barton, was the original Committee Chair and is now on staff with A&WMA for exhibits.

Kirk Stophengen, is the Technical Committee Vice-Chair for the conference. It past years Kirk has served at Technical Council Vice Chair for A&MWA.

Currently, the LHC is looking for help with publicity. The Media Committee has been formed; Ashley Zanolli (Puget Sound Chapter) is chairing the committee but still needs individuals from each PNWIS chapter to assist with publicity. Individuals are needed from Idaho, Montana, Oregon, BC/Yukon, and Alaska.

**Action Item: Zach will assist in finding someone from the Idaho Chapter to help with ACE 2008 publicity.**

**Action Item: Al will assist in finding someone from the Alaska Chapter to help with ACE 2008 publicity.**

Dave has been working on compiling all of the individual tasks that volunteers are needed for, this compilation is known as the 'Job Tree'. The Job Tree will be posted to the PNWIS website very soon.

Other committees that are looking for help are Monitors, Social Programs, and Welcome Booth.

Linda Willenberg is chairing the Social Program. Linda has requested volunteers to help with tours and other aspects of the Social Program. The job tree will include the tasks that need volunteers.

There will also be a Welcome Booth at ACE 2008. The booth will need to be manned by knowledgeable individuals during the conference to help assist the conference delegates.

Jim Pfeiffer will be sending out the sponsorship 'tool box' that Maggie Corbin developed to the sponsorship committee. Currently, the sponsorship committee has raised 105K.

Angie is hoping to get more volunteers in the Portland, Oregon area to help with the conference. Dan mentioned that he believes the job tree will really help with getting volunteers. Steve VS mentioned that lots of people will help with one specific task, opposed to being on a committee. Al would like to send out an announcement to the Alaska Chapter regarding the job tree, opposed to the job tree being sent generically to every member.

**Action Item: Dan will post the job tree on the PNWIS website**

**Action Item: Dave will email Laurel an email regarding the job tree, which Laurel will distribute to the Chapter Chairs and PNWIS Board.**

The Outreach Committee will showcase community involvement such as recycle projects in local school, teacher trainings, etc. Laura Curley from the Oregon Chapter is involved with NW Air Quality Communicators and has some ideas regarding what the Outreach Committee could showcase. Dave would like to put on a teacher training in the Puget Sound Chapter prior to ACE 2008.

**Action Item: Dave will contact Bev Williams regarding hard copies of the Environmental Resource Guides (ERGs) and her thoughts on what should be done with them, since he currently has the ERGs on CD.**

Dave brought lots of promotion material for ACE 2008 for everyone to take back to there Chapters.

Steve suggested that during the PNWIS 2007 conference we talk with individuals presenting papers at Boise about presenting at ACE 2008.

Kim and Laurel plan to bring the same booth from ACE 2007 at the PNWIS 2007 Conference. Laurel will bring more fabric rose stickers and Steve R will bring plenty of bottle openers. It was also discussed if there should be an ACE 2007 volunteer sign up sheet at the booth. Another idea was for a bowl for business cards to be dropped off and prizes given to those business cards that are drawn at random.

The student housing for ACE 2008 will be at Portland State University. Laurel is working with A&WMA regarding reserving the housing.

Dave mentioned the need for another category for sponsors would donate less than \$3,500. Currently, that level is listed as 'other'.

The Environmental Challenge International (ECi) is on schedule to be introduced at ACE 2008. Steve R thanked PNWIS, Oregon Chapter, Puget Sound Chapter and the Alaska Chapter for their support in promoting the ECi at ACE 2007 by sending three students and purchasing the bottle openers.

The ECi problem will be posted on the web on January 1<sup>st</sup>, 2008. The competition will consist of a written proposal and poster session. The top proposals and posters will be selected and those teams will present their solutions to the problem. Currently, prize money is set at 6K for first place and 4K for second place. There will be separate awards and prizes for the proposals, posters, and presentations. The sponsorship of the ECi is 40K. Steve also mentioned that he would like to see the PNWIS and Chapters sponsor a portion of the ECi.

The Committee for the ECi will consist of Steve R., Toby Allen, ACE 2009 Student Program Committee Chair, A&WMA Education Council Higher Education Division Representative, A&WMA Technical Council Representative (it was suggested to contact Kirk to help identify this individual), Local Host City Liaison (Kim Marcus), Professor, and an additional open position.

**Action Item: Steve will send out an email to the Chapter Chairs regarding PNWIS & Chapters sponsoring ECi for 10 to 15K. Need to know by the October 2007 meeting.**

**Agenda Item: ECi Sponsorship PNWIS Contribution – October 2007 Board Meeting**

The Environmental Challenge and really helped those students who have participated at the PNWIS level, especially with job placement. Steve is really excited about integrating this program at the A&WMA level. The ECi will be a great tool for A&WMA. The students are introduced to A&WMA, education opportunities and job opportunities. A&WMA retains students as they become young professionals and keeps membership strong in the years to come.

### **PNWIS 2007 Awards Nominations:**

Angie reported on the status of the awards nominations for PNWIS 2007. Most all of the awards have been finalized. Two media awards will be presented at the conference.

For the Chapter recognition program, there are lots of Moby (highest level) awards to be given.

### **PNWIS 2007 Conference:**

The two different professional development courses for Tuesday, ethanol and IGCC, both have backed out. Now the thought is to hold a professional development as a short course on Wednesday morning between 8:00-11:30. Possible ideas are an air dispersion modeling course. The Puget Sound Chapter just held an air dispersion modeling course and Steve VS is not sure of the draw for having it at Boise. Kevin wanted to know how many people you want to see in order to have the professional development a success. Angie said 50 people or so is considered good. Zach will look into what can be done as a short professional development course. Kevin suggested maybe it being a local focus to help draw in local attendees.

Steve wanted to know about room on the agenda on Wednesday afternoon between 3:00 and 4:30 for a Student Session. The Student Session will include a Career Panel Presentation, The Value of Professional Certification Presentation, What Employers Want, and Speed Networking.

**Action Item: Laurel will email Zach (and copy Steve) the outline of the student programs for inclusion in the preliminary program.**

Powerhouse event center will be the location of Thursday's night banquet. The Powerhouse is approximately one mile up the river from the hotel and will include catering and music. Kevin wanted to know about people walking to the Powerhouse, the distance and the green belt. It was mentioned the Boise tour train may be available to rent.

Registration is currently setup for two categories, early registration and regular registration. It was suggested that at the door registration be discouraged by cutting off the registration deadline and having the registration fee higher at the door.

The preliminary program can be viewed at [www.pnwis.org/PNWIS2007a/PrelimProgram.pdf](http://www.pnwis.org/PNWIS2007a/PrelimProgram.pdf).

## **EC 2007 Competition:**

Steve reported on the status of the EC 2007 Competition. The problem is under development and is close to being finalized. The problem will be posted on the conference website by October 1<sup>st</sup>, 2007.

Currently, University of Montana, Montana Tech, Huxley, Boise State, University of Florida, Utah State, and University of Illinois are talking about all sending one if not two teams a piece.

Role Players are still needed for the owner, angry neighbors, the neighbor's attorney, developer, etc.

## **Specialty PNWIS Conference:**

Two PNWIS Specialty Conferences are planned for the spring of 2008.

The Puget Sound Chapter is organizing a 2-day Stack Testing conference (dates to be determined.) Greg Lipnickey of TRC is taking the lead in preparing the technical agenda. He will be looking for participation and support from other source testing firms. The Puget Sound Chapter will manage the conference logistics.

The Alaska Chapter is organizing a 2-day storm water control conference for April or May 2008 (before the start of the Alaska construction season.) Day One will be an overview of regulations and enforcement policy. Day Two will be practical applications, with (perhaps) some field demonstrations (e.g., how to install hay bales/fencing).

Steve suggested a PM 2.5 Specialty Conference sometime in the near future, just waiting on when everything will come together. Al likes the idea of a PM 2.5 conference and suggests that this be a traveling conference for the chapters and PNWIS.

Alaska's next specialty conference will probably be in the spring of 2009.

## **PNWIS 2008 Conference:**

Al Trbovich reported on the status of the PNWIS 2008 Conference. The conference will be held September 23-26, 2008 at the Sheridan in downtown Anchorage, Alaska. The room rate for a standard room is \$139 per night, which is pretty good for Anchorage. The Sheraton has plenty of room for meetings and exhibitions.

## **ACE 2008 – Award Nominations:**

There was discussion if PNWIS should nominate anyone or any group for an award at ACE 2008.

**Action Item: Dan will contact Jay regarding who from PNWIS is eligible for Fellowship.**

**Agenda Item: A&WMA Nominations will be an annual agenda item.**

## **Board Meetings:**

Since the 2008 PNWIS Conference is being held in September 2008, there was discussion on when the 2008 Board Meetings would be held. Typically, the meetings are held every quarter (February, May, September, and November), with the conference being held in September there was discussion on if there needed to a November meeting or if a meeting between the Turnover meeting and the conference was really necessary.

**Action Item: Laurel will check into the By Laws, Articles of Incorporation and schedule of Board Meeting from 2003 (the last time the conference was held in Alaska).**

**Agenda Item: 2008 Board Meeting Schedule – October 2007 Board Meeting.**

## **Chapter and Committee Reports:**

Alaska – On summer break.

B.C./Yukon – Monthly meetings are being held.

Huxley (WWU) – Currently they are on summer break. In May they held a Turnover meeting and elected new officers. The Chapter is discussing holding a golf tournament as a fund raiser.

Idaho – Gearing up for the 2007 PNWIS Conference.

Inland NW – N.A.

Montana – A recent teleconference was held between Kumar Ganesan (Montana Tech), Hal Robbins (Bison Engineering), and Tony Ward (The University of Montana) regarding the development of a strategy to energize the Montana Chapter. It was decided that quarterly meetings will rotate around the state, and will be sponsored by industry/regulatory agency/consulting firm/university in the area. These meetings will be 2 hours in duration, including dinner, speakers (1 or 2), a discussion of Montana chapter issues, etc. The key contacts within the State (based on Region) are currently being identified to support this effort. Tony Ward has agreed to lead this effort.

Montana Tech – N.A.

Oregon – Specialty Conference on Savvy Sampling to be held on September 25<sup>th</sup>, 2007 at URS. Scheduling technical lunches for 2007-2008 and working on building the membership.

Puget Sound – Modeling conference in June 2007, probably netting 8K. Next meeting will on climate change, followed by the fall social event.

University of Montana – is submitting their application to be recognized as an A&WMA Student Chapter

University of Washington – N.A.

Vancouver Island – The Chapter's newly elected Board for 2007/2008 met for the first time on July 4<sup>th</sup> for a very energetic brainstorming/strategic planning session held at the University of Victoria. Efforts towards communications and marketing, as well as engaging students and young professionals emerged as being the top priority areas for the Chapter this year. Individual committee chairs have been asked to compile specific committee goals and objectives for the year, along with associated committee budgets by the end of August.

The Chapter also hosted the 10<sup>th</sup> Annual Student Paper Competition, Part I of II was held at Camosun College on June 18<sup>th</sup> where four papers were presented, and judged by a panel of three A&WMA judges (Ian Wilson, Rolf Hopkinson, Erin Magee). The winning team of students this year was Matt Perkins, Brianne Rand, and Ted Back for their paper on Determination of Mobile Copper in Spectacle Wetland Mount Washington, BC. They were thrilled to be recognized! The team took away a cheque for \$250.00 and an offer from the Chapter to pay for a 1-year student membership (A&WMA) for each.

Awards – The awards committee met on 8/8/07 to review and accept nominations made for the 2007 awards program. We are quite pleased to see that most chapters will be receiving the Moby, and this is largely in part to their generous contributions to the EC fund.

Education and Outreach – N.A.

Membership – N.A.

**Action Item: Dan will contact Bob regarding membership committee.**

Newsletter – Kim suggested having a newsletter topics discussed at the board meetings.

**Action Item: Steve will write an article regarding the student/YP focus at the PNWIS 2007 Conference.**

**Action Item: Warren will talk with Chris regarding the fall newsletter. Steve offered to help get newsletter articles.**

**Action Item: Laurel will write an article on the Oregon Chapter Savvy Sampling Conference.**

Student Programs – See attached report

Webmaster – It was suggested that the website be re-designed.

**Action Item: Steve will talk with Claude regarding the website and if Claude can recruit someone who can help re-design the website.**

**Action Item: Al will talk with J.R. Wilcox, from the Alaska Chapter, who may be interested in helping with the website.**

**Action Item: Steve will help with finding a person for Claude to help with the website as well.**

Laurel mentioned the lack of Chapter and Committee reports that are being submitted prior to the Board meetings. For the next Board Meeting, when the announcement is sent out via email the email will include three items to be filled out by the Chapter Committee Chairs. The three items will be activities over the last three months, current/future events, and highlights/challenges.

**Agenda Item: Chapter and Committee Reports, examining the new template October 2007 meeting.**

### **A&WMA Membership Survey:**

A&WMA did a survey on membership, which PNWIS will discuss at a future Board Meeting.

### **Blue Sky III – Reactivating Inactive Chapters:**

Denise reported on the status of reactivating Inland Northwest. The contacts in Inland Northwest are still committed to reactivating the Chapter, but nothing has happened yet due to the summer months.

Steve wanted to know if Denise was still planning on going to Pullman this September. Denise and Steve will discuss going to Pullman. Inland Northwest is facing challenges and waiting for Spokane to take lead. There has been discussion about hosting a technical lunch and more effort on PNWIS's part. Puget Sound Chapter has shown interest in assisting with reactivating Inland NW. It may be helpful to have short technical programs that would help congregate individuals. More advantage of Seattle folks getting involved other than Portland. SCAPCA has been identified as the key group for reactivating the Chapter.

Ideas were discussed on what could be held, such as a specialty conference or lunch time brown bag presentations.

Denise stressed the fact that she wants to support the reactivation of the Inland Northwest Chapter without being too forceful.

### **2008 PNWIS Board Nominations:**

**Action Item: Please send Laurel & Denise any ideas for nominations for the 2008 elections prior to the October Board Meeting.**

**Agenda Item: Nominations - October 2007 Board Meeting (Denise Newbould)**

**Action Item: Denise will write a newsletter article asking for nominations for the PNWIS Fall 2007 Newsletter.**

### **Blue Sky III – Membership:**

Dan feels that the focus for the next year is the various conferences PNWIS is hosting. Between PNWIS 2007 in Idaho, ACE in Portland and PNWIS 2008 in Anchorage, PNWIS will be incredibly busy. Dan would still like to see Blue Sky III revisited at the Turnover Meetings and understands that Blue Sky III will not be a high priority.

Steve R mentioned that with all of these upcoming conferences, it a great way to show new members the value of their A&MWA membership.

Steve VS mentioned that the PNWIS membership option is still on the website. According to the By Laws, PNWIS only membership must be offered. The topic of PNWIS only membership is still sensitive topic. Currently, PNWIS is only advertising A&WMA membership and not PNWIS only membership.

### **Action Items: Status Report and Updates:**

Laurel reviewed the list of current action items with the Board.

### **Next Board Meeting:**

The next Board meeting will be held on Tuesday, October 16<sup>th</sup>, 2007, DoubleTree Riverside Hotel in Boise, Idaho. The meeting is slated to start at 4:30pm, finish at 6:30pm, with the PNWIS Board Dinner at 7:00pm. The PNWIS Annual General Business Meeting will be held on the following morning and all members are encouraged to attend.

### **PNWIS 2009 Conference:**

Steve VS wanted to know the Board's thoughts on the dates for the 2009 PNWIS Conference. Typically the conference is held the second week in November. In November 2009, the second week is Veteran's Day on Wednesday. The dates were discussed and it was decided the conference should be held earlier in November, opposed to later in November given the Thanksgiving holiday.

### **Other Business:**

Steve R will be handing off Student Program Committee Chair after the PNWIS 2009 Conference. If you know of anyone who may be interested in chairing the committee, please talk to Steve R.

Kevin mentioned to Steve R. that he is a WSU alumni and would be willing to meet him in Pullman with Steve.

**Action Item: Kathi will work on the sustainability session for the PNWIS 2007**

Conference and will get Zach the information by the end of August.

**Adjourn:** Meeting adjourned at 4:00 MST

### Agenda Items

| What  | Original Meeting          | Due                     | Complete |
|---|---------------------------|-------------------------|----------|
| <b>Agenda Item:</b> ECi Sponsorship PNWIS Contribution – October 2007 Board Meeting                   | August 2007 Meeting       | October 2007 Meeting    |          |
| <b>Agenda Item:</b> A&WMA Nominations will be an annual agenda item.                                  | August 2007 Meeting       | Annual Aug/Sept Meeting |          |
| <b>Agenda Item:</b> 2008 Board Meeting Schedule – October 2007 Board Meeting.                         | August 2007 Meeting       | October 2007 Meeting    |          |
| <b>Agenda Item:</b> Chapter and Committee Reports, examining the new template October 2007 meeting.   | August 2007 Meeting       | October 2007 Meeting    |          |
| <b>Agenda Item:</b> Nominations - October 2007 Annual General Business Meeting (Denise Newbould)      | August 2007 Meeting       | October 2007 Meeting    |          |
| <b>Agenda Item:</b> Investment policy guidelines on cash reserves at the May 2007 Changeover meeting. | November 2006<br>May 2007 | August 2007 Meeting     |          |
| <b>The following Agenda Items are carry over from past years:</b>                                     |                           |                         |          |

**Attachments:**

- Event Calendar
- Treasurer’s Report – PNWIS Budget
- Awards Report
- Student Program Committee Report

## Action Items

| <b>What</b>   | <b>Who</b>       | <b>Due</b>            | <b>Complete</b> |
|---|------------------|-----------------------|-----------------|
| Action Item: Zach will assist in finding someone from the Idaho Chapter to help with ACE 2008 publicity.  | Zach Klotovich   | October 2007 Meeting  |                 |
| Action Item: Al will assist in finding someone from the Alaska Chapter to help with ACE 2008 publicity.   | Al Trbovich      | October 2007 Meeting  |                 |
| Action Item: Dan will post the job tree on the PNWIS website  | Dan Mahar        | October 2007 Meeting  | Done            |
| Action Item: Dave send an email regarding the job tree to the Chapter Chairs and PNWIS Board.   | Dave Dornbush    | October 2007 Meeting  | Done            |
| Action Item: Dave will contact Bev Williams regarding hard copies of the Environmental Resource Guides (ERGs) and her thoughts on what should be done with them, since he currently has the ERGs on CD. | Dave Dornbush    | February 2008 Meeting | Done            |
| Action Item: Steve will send out an email to the Chapter Chairs regarding sponsoring ECi for 10 to 15K. Need to know by the October 2007 meeting.   | Steve Rybolt     | October 2007 Meeting  |                 |
| Action Item: Laurel will email Zach (and copy Steve) the outline of the student programs for inclusion in the preliminary program.  | Laurel Peterson  | August 13, 07         | Done            |
| Action Item: Dan will contact Jay regarding who from PNWIS is eligible for Fellowship.  | Dan Mahar        | August 13, 07         | Done            |
| Action Item: Laurel will check into the By Laws, Articles of Incorporation and schedule of Board Meeting from 2003 (the last time the conference was held in Alaska).                                   | Laurel Peterson  | October 2007 Meeting  |                 |
| Action Item: Dan will contact Bob regarding membership committee.   | Dane Mahar       | October 2007 Meeting  |                 |
| Action Item: Steve will write an article regarding the student/YP focus at the PNWIS 2007 Conference.   | Steve Rybolt     | August 31, 07         |                 |
| Action Item: Warren will talk with Chris regarding the fall newsletter. Steve offered to help get newsletter articles.  | Warren McCormick | August 31, 07         |                 |
| Action Item: Laurel will write an article on the Oregon Chapter Savvy Sampling Conference.  | Laurel Peterson  | August 31, 07         |                 |
| Action Item: Steve will talk with Claude regarding the website and if Claude can recruit someone who can help re-design the website.  | Steve Van Slyke  | October 2007 Meeting  |                 |
| Action Item: Al will talk with J.R. Wilcox, from the Alaska Chapter, who may be interested in helping with the website.   | Al Trbovich      | October 2007 Meeting  | Done            |
| Action Item: Steve will help with finding a person for Claude to help with the website as well.   | Steve Rybolt     | October 2007 Meeting  |                 |

## Action Items, Continued

|  |  |                      |      |
|--|--|----------------------|------|
| Action Item: Please send Denise (and copy Laurel) any ideas for nominations for the 2008 elections prior to the October Board Meeting.             | All Board Members                              | October 2007 Meeting |      |
| Action Item: Denise will write a newsletter article asking for nominations for the PNWIS Fall 2007 Newsletter.                                     | Denise Newbould                                | August 31, 07        | Done |
| Action Item: Kathi will work on the sustainability session for the PNWIS 2007 Conference and will get Zach the information by the end of August.   | Kathi Futornick                                | August 31, 07        | Done |
| Action Item: Each present Board Member will ask two (2) young professionals to help/join A&WMA at the Chapter or Section level.                    | All  | May 2008 Meeting     |      |
| Action Item: Zach will ask Claude to send out an email requesting Session Chairs for the PNWIS 2007 Conference.                                    | Zach Klotovich<br>Claude Williams              | June 30, 2007        | Done |
| Action Item: Kim will send Zach an email regarding a session on agriculture, nitrates, BOD and with contact information.                           | Kim Marcus                                     | June 30, 2007        |      |
| Action Item: Bob will contact a colleague regarding being a Session Chair on modeling smoke from forest fires.                                     | Bob Humphries                                  | June 30, 2007        |      |
| Action Item: Denise will email Clifford Glantz with PNLL regarding being a Session Chair.  | Denise Newbould                                | June 30, 2007        |      |
| Action Item: Zach will email Laurel Session Chair information for distribution to the PNWIS Board.   | Zach Klotovich                                 | June 15, 2007        | Done |
| Action Item: Jim and Kim will contact Hugh at Northwest Public Power Association regarding being a sponsor for the conference.                     | Jim Pfeiffer<br>Kim March                      | June 30, 2007        |      |
| Action Item: Jim will contact Kevin with Tyson regarding being a sponsor.  | Jim Pfeiffer                                   | June 30, 2007        |      |
| Action Item: Dan will call Dave regarding getting the final version of the PNWIS Conference Planning Guide and post the Guide to the web.          | Dan Mahar                                      | October 2007 Meeting | Done |
| Action Item: Denise and AI will review the ACE 2008 potential sponsorship list with Jim and identify any conflicts with the PNWIS 2008 Conference. | Denise Newbould<br>AI Trbovich<br>Jim Pfeiffer | October 2007 Meeting |      |
| Action Item: Dan will contact Dave regarding the job tree list and will have the job tree posted to the web.                                       | Dan Mahar                                      | June 30, 2007        | Done |
| Action Item: Dan will work on Pod Cast/new age technology event.   | Dan Mahar                                      | October 2007 Meeting |      |
| Action Item: Dan will work with Steve for getting Chapter liaisons on the Student Program Committee.   | Dan Mahar<br>Steve Rybolt                      | October 2007 Meeting |      |
| Action Item: Dan will see if someone from the Puget Sound Chapter is interesting in Co-Chairing the Technical Committee with AI.                   | Dan Mahar                                      | October 2007 Meeting |      |

## Action Items, Continued

|  |                                 |                                      |      |
|--|---------------------------------|--------------------------------------|------|
| Action Item: Laurel & Martha will facilitate a teleconference with the Education & Outreach Committee members and others to see if there is interest in re-evaluating the committee.                             | Laurel Peterson<br>Martha Moore | May 2008 Meeting                     |      |
| Action Item: Jim will look into A&WMA's finances and find out what percentage of the revenue goes to their core purpose.   | Jim Pfeiffer                    | October 2007 Meeting                 |      |
| Action Item: Kim will give Martha contact information for a tax accountant who specializes in non-profit organizations.  | Kim Marcus                      | October 2007 Meeting                 |      |
| Action Item: Kim will assist Steve in putting together a thank you letter to all of the EC sponsors.   | Kim Marcus<br>Steve Rybolt      | October 2007 Meeting                 |      |
| Action Item: Jim will send the Ina Link survey to Bob and Dan.   | Jim Pfeiffer                    | October 2007 Meeting                 |      |
| Action Item: Denise will follow up with the status of reactivating Inland Northwest Chapter.   | Denise Newbould                 | August 2007 Meeting                  |      |
| Action Item: Denise will make a template for reactivating inactive chapters.   | Denise Newbould                 | October 2007 Meeting                 |      |
| Action Item: Laurel will follow up with Zach regarding the next Board Meeting, confirming the date and venue.  | Laurel Peterson                 | June 1 <sup>st</sup> , 2007          | Done |
| Action Item: Laurel will look at flights going into and out of Boise, ID from SEA and PDX and will base the meeting start and end time on the flights, and send the board this information.                      | Laurel Peterson                 | June 1 <sup>st</sup> , 2007          | Done |
| Action Item: Steve will discuss holding the PNWIS Conference 2009 in Olympia, WA with the Puget Sound Chapter.   | Steve Van Slyke                 | August 2007 Meeting                  | Done |
| <b>The following Action Items are carry over from past years:</b>  |                                 |                                      |      |
| <i>Action Item: Dan will review the PNWIS Conference Guidebook to see what the policy is regarding attracting well known speakers who do not want to pay registration.</i>                                       | <i>Dan Mahar</i>                | <i>February 2008 Meeting</i>         |      |
| <i>Action Item: Laurel will make a list of PNWIS Board Members who have &amp; have not attended Leadership Training.</i>   | <i>Laurel Peterson</i>          | <i>October 2007 Meeting</i>          |      |
| <i>Action Item: The Finance Committee – Scott, Steve, Terry, Kim, and Martha – will meet on an annual basis.</i>   | <i>Finance Committee</i>        | <b><i>Annually-May Meeting</i></b>   |      |
| <i>Action Item: Send notice to Chapters of the investment policy, an explanation of why we have the policy, and a little bit of guidance. The Finance Committee will prepare the explanation &amp; guidance.</i> | <i>Finance Committee</i>        | <b><i>May 2007 Meeting</i></b>       |      |
| <i>Action Item: Bev will prepare a letter to Harry K at A&amp;WMA regarding ERG and will include the response letters to ERGs from Oregon Chapter and Vancouver Island Chapter.</i>                              | <i>Bev Williams</i>             | <b><i>September 2007 Meeting</i></b> |      |
| <i>Action Item: Dan will give AI details on BP sponsoring a Spring Specialty conference on new source review and reform.</i>   | <i>Dan Mahar</i>                | <b><i>9/19/07</i></b>                |      |
| <i>Add all PNWIS conferences to A&amp;WMA web listing</i>  | <i>Jay Willenberg</i>           | <b><i>Ongoing</i></b>                |      |

## Events Calendar 2007

### May

PNWIS Board Changeover Meeting (*Seward, Alaska*) May 18-19

### June

A&WMA 100<sup>th</sup> Annual Conference & Exhibition, Pittsburgh, PA June 26-29

### August

PNWIS Board Meeting (Boise, ID) August 10

### September

Fall PNWIS Newsletter September 1

### October

PNWIS Board Meeting (Boise, ID) October 16  
PNWIS Annual General Business Meeting (Boise, ID) October 17  
2007 PNWIS Conference, Boise, ID October 17-19

## Events Calendar 2008

### February

Vote for PNWIS Board positions February 1  
PNWIS/A&WMA Board Meeting, Seattle, WA TBD

### March

Chapter reports due to Section/Headquarters March 13

### April

Spring Newsletter April 1  
Section reports due to Headquarters April 3

### May

PNWIS/A&WMA Board Changeover Meeting TBD

### June

A&WMA 101<sup>st</sup> Annual Conference & Exhibition, Portland, OR June 24-27

### September

Fall PNWIS Newsletter September 1  
PNWIS/A&WMA Board Meeting (Anchorage, Alaska) September 23  
2008 PNWIS Conference, Anchorage, Alaska September 24-26

# PNWIS Budget

2007-2008

Activity For Period

(5/1/07 - 4/30/08)

|   |         |                 | Specifi | Category    | Variance         |
|---|---------|-----------------|---------|-------------|------------------|
| <b>Income</b>                               |         |                 |         |             |                  |
| Dues  |         | \$ 2,500        | \$      | -           | \$ 2,500         |
| Previous Year Annual Meeting                |         | \$18,800        | \$      | -           | \$ 18,800        |
| Specialty Conferences (Spring, Fall, Other) |         | \$ 5,000        | \$      | -           | \$ 5,000         |
| Dividend Income                             |         | \$ 2,000        | \$      | -           | \$ 2,000         |
| <b>Total</b>                                |         | <b>\$28,300</b> |         | <b>\$ -</b> | <b>\$ 28,300</b> |
| <b>Expense</b>                              |         |                 |         |             |                  |
| K-12 Program/Outreach                       |         |                 |         |             |                  |
| Alaska ERG's                                | \$1,000 |                 | \$      | -           |                  |
| SW Clean Air ERG/Trng                       | \$ 665  |                 | \$      | -           |                  |
| Passion for Action                          | \$ 400  |                 | \$      | -           |                  |
| Admin                                       | \$ 100  |                 | \$      | -           |                  |
| Subtotal                                    |         | \$2,165         |         | \$ -        |                  |
| Student Papers                              |         | \$ 525          |         | \$ -        |                  |
| Environmental Challenge Prizes              |         | \$2,000         |         | \$ -        |                  |
| Student Program Committee                   |         |                 |         |             |                  |
| EC Promotion                                | \$ 250  |                 |         |             |                  |
| EC Brochures                                | \$ 500  |                 |         |             |                  |
| EC Promotion Gifts                          | \$ 600  |                 |         | \$ -        |                  |
| Student Chapter Initiative                  | \$2,000 |                 |         |             |                  |
| Administrative                              | \$ 250  |                 |         |             |                  |
| Subtotal                                    |         | \$3,600         |         | \$ -        |                  |
| Subtotal                                    |         | \$ 8,290        |         | \$ -        | \$ 8,290         |
| Awards                                      |         | \$ 1,500        |         | \$ -        | \$ 1,500         |
| Meetings                                    |         |                 |         |             |                  |
| Turnover                                    | \$6,000 |                 | \$      | -           |                  |
| Other                                       | \$2,000 |                 | \$      | -           |                  |
| Subtotal                                    |         | \$ 8,000        |         | \$ -        | \$ 8,000         |
| Computer/Web                                |         |                 |         |             |                  |
| Site  | \$ 400  |                 | \$      | -           |                  |
| E-Mail Svc                                  | \$ 400  |                 | \$      | -           |                  |
| Web Based Credit Card Processing            | \$1,260 |                 | \$      | -           |                  |
| Subtotal                                    |         | \$ 2,060        |         | \$ -        | \$ 2,060         |
| Travel                                      |         |                 |         |             |                  |
| A&WMA IOT                                   | \$1,000 |                 | \$      | -           |                  |
| S&C   | \$1,000 |                 | \$      | -           |                  |
| Chapter Support Work                        | \$ -    |                 | \$      | -           |                  |
| President                                   | \$ -    |                 | \$      | -           |                  |
| Subtotal                                    |         | \$ 2,000        |         | \$ -        | \$ 2,000         |
| Taxes/Administration                        |         |                 |         |             |                  |
| D&O Insurance                               | \$ 175  |                 | \$      | -           |                  |
| Bank Charges                                | \$ 450  |                 | \$      | -           |                  |
| Tax Return Prep                             | \$ 600  |                 | \$      | -           |                  |
| Group Tax Filing & Inc                      | \$1,500 |                 | \$      | -           |                  |
| Filing Fees/Misc                            | \$ 500  |                 | \$      | -           |                  |
| Subtotal                                    |         | \$ 3,225        |         | \$ -        | \$ 3,225         |
| Misc Discretionary Allocation               |         |                 |         |             |                  |
| Miscellaneous                               | \$ 500  |                 | \$      | -           |                  |
| PNWIS Past Prez to ACE 2007                 | \$2,250 |                 | \$      | -           |                  |
| IUAPPA Support                              | \$2,000 |                 | \$      | -           |                  |
| President Support ACE 07-08                 | \$ 600  |                 |         |             |                  |
| Subtotal                                    |         | \$ 5,350        |         | \$ -        | \$ 5,350         |
| <b>Total</b>                                |         | <b>\$30,425</b> |         | <b>\$ -</b> | <b>\$ 30,425</b> |

## **Awards Committee Report – August 2007**

Hi Laurel, Zach and the Honorable Board,

The awards committee met on 8/8/07 to review and accept nominations made for the 2007 awards program. Please also see the Hansen Willenberg Chapter Recognition awards tallies coming under separate cover. We are quite pleased to see that most chapters will be receiving the Moby, and this is largely in part to their generous contributions to the EC fund.

For the media award we have a committee effort nominated. This may involve 4 awardees when we flush it out. We'd like to expend the money to deliver a trophy to all participants even though we generally plan to deliver only one trophy for each award type. Our budget should be able to handle the cost, and we are encouraging the recipients to attend to receive their awards. We may incur shipping costs if not, which is always an unknown for each conference in the event an awardee is a no-show.

The committee needs assistance with 2 awards as we did not receive much in the way of nominations. One is the Environmental Achievement Award.

Last year this went to Boeing Defense (excellent material tracking and environmental management systems) and UVIC (LEED building design). ZACH AND/OR THE BOARD: Whom (generally a company or institution) would be worthy in the Idaho region to be recognized?

Also, for the Hawkeye Award, we have a nomination for Mike Simon, ID DEQ, permitting lead. We wanted to give ZACH AND THE BOARD a chance to weigh in, in case anyone else seems to be worthy. Zach is closer to the ground in Idaho, so we want to hear from his committee on whether we are going in the right direction with this one.

We need to finalize our slate by Aug 15, so please submit your ideas to me by then.

Thank you,

Melissa McAfee  
Awards Chair  
Puget Sound Clean Air Agency  
1904 3rd Ave Ste 105  
Seattle, WA 98101-3317  
206-689-4056  
FAX 206.343.7522  
"Working together for clean air"  
[www.pscleanair.org](http://www.pscleanair.org)  
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**The Hansen-Willenberg PNWIS Chapter Recognition Program  
2007 Awards (based on 2006 Annual Reports)**

| Criteria  | AK             | BC/<br>Yukon      | ID                | Inland         | MT/<br>MT Tech | OR         | PS               | Van. Is          | Huxley | UM           | UW            |
|---|----------------|-------------------|-------------------|----------------|----------------|------------|------------------|------------------|--------|--------------|---------------|
| Annual Report on time (2)                       | 2              | 2                 | late              | late           | N/A            | late       | 2                | 2                | 2      | N/A          | N/A           |
| Attend PNWIS IOT (2)                            | 2              | 2                 | 2                 |                |                | 2          | 2                |                  |        |              |               |
| 4 chapter mtgs (2)                              | 2<br>(3 total) | 2<br>(5 total)    | 2                 |                |                | 2          | 2                | 2                | 2      |              |               |
| 4 more chapter mtgs (2)                         |                |                   | 2                 |                |                | 2          | 2                | 2                | 2      |              |               |
| Inc AWMA members by 2 (2)                       | Dec'd<br>53-43 | did not<br>report | did not<br>report | Dec'd<br>28-24 |                | 70-78<br>2 | Dec'd<br>205-130 | Dec'd<br>32-26   |        |              |               |
| Inc AWMA members by 2 (2)                       |                |                   |                   |                |                | 2          |                  |                  |        |              |               |
| Inc AWMA members by 2 (2)                       |                |                   |                   |                |                | 2          |                  |                  |        |              |               |
| Inc AWMA members by 2 (2)                       |                |                   |                   |                |                | 2          |                  |                  |        |              |               |
| Inc AWMA members by 2 (2)                       |                |                   |                   |                |                |            |                  |                  |        |              |               |
| Sponsor Tchr Trng Wkshp (2)                     |                |                   |                   |                |                |            |                  |                  |        |              |               |
| Co-sponsor Univ. Event or Award Scholarship (2) |                |                   |                   |                |                |            |                  | 2<br>Scholarship |        |              |               |
| Contribute \$500 to EC (4)                      | 4              | 4                 | 2                 |                |                | 4          | 4                |                  |        |              |               |
| Host Tchr Trng Wkshp (6)                        |                |                   |                   |                |                |            |                  |                  |        |              |               |
| Host PNWIS Spec Conf (6)                        |                |                   |                   |                |                |            |                  |                  |        |              |               |
| Host PNWIS Annual Mtg (8)                       |                |                   |                   |                |                |            |                  | 8                |        |              |               |
| <b>Total</b>                                    | 10             | 10                | 8                 | Not<br>Active  | No<br>Report   | 10+        | 10+              | 10+              | 6      | No<br>Report | Not<br>Active |
| <b>Award</b>                                    | Moby           | Moby              | Eagle             |                |                | Moby       | Moby             | Moby             | Moose  |              |               |

Pacific Northwest International Section (PNWIS) Board Meeting  
Boise, Idaho – Pre-Conference Meeting  
August 10, 2007

### **STUDENT PROGRAMS COMMITTEE REPORT**

Chair: Steve Rybolt ([rybolt.s@portseattle.org](mailto:rybolt.s@portseattle.org), 206/988-5527)

Change. Change is defined as *making something different*. This term appears to be at the forefront of student and young professional (YP) programs throughout PNWIS and is gaining momentum at the international level – A&WMA. It is an exciting time for students and young professionals with the unveiling of many new programs directed at professional development and networking opportunities.

With new programs coming online focusing on the younger generation, PNWIS is proud to be part of it. The Environmental Challenge (EC) has morphed into the Environmental Challenge International (ECi) and will be hosted for the first time at A&WMA's ACE 2008 and successful events as "Speed Mentoring" are being generated by leaders within our section!

On the local front, the EC is appearing to be the largest competition to date at the PNWIS annual conference in Boise, Idaho. And what can be more exciting than that? Watching many of our students bridging the gap from academia to the start of their professional careers!

There is a lot of energy related to student and young professional programs and PNWIS continues to be part of these achievements. Student programs continually are growing and morphing to what many never anticipated. Over the next few months, the SPC will formulate and complete the EC for the PNWIS annual conference and continue developing the ECi. These are exciting times to watch our future leaders grow, new programs being born, the expansion and development of continuing programs and individuals within our section taking leadership roles at varying levels!

**These success stories would not be possible without our great volunteers and fantastic ideas!**

#### **Student Success Stories**

It is always exciting to watch student in our section develop. Recently, three students from Western Washington University's Huxley College of the Environment joined the Environmental Protection Agency (EPA) Region 10. What is more energizing is that each of these students (now young professionals) are involved in student and local chapter initiatives and are taking new leadership roles. Congratulations to Sandra Brozusky ([Brozusky.Sandra@epa.gov](mailto:Brozusky.Sandra@epa.gov)), Kate Spaulding ([Spaulding.Kate@epa.gov](mailto:Spaulding.Kate@epa.gov)), and Jamie Stoddard ([Stoddard.Jamie@epa.gov](mailto:Stoddard.Jamie@epa.gov))! These individuals are only a few of the success stories within the section. There are always students in our section looking for job, internships and mentors. See Student Programs Website for more information.

#### **University of Montana**

The University of Montana is currently going through Sections & Chapters Council awaiting approval of their Student Chapter. Tony Ward, University of Montana Professor ([tward@spahs.umt.edu](mailto:tward@spahs.umt.edu)) has taken the advisory role for the chapter and Heidi Underberg ([heidi.underberg@grizmail.umt.edu](mailto:heidi.underberg@grizmail.umt.edu)), Chair of the student chapter, has been hard at work getting things underway. The chapter should be recognized by A&WMA in early Fall 2007.

#### **PNWIS 2007 – Boise, ID**

It is anticipated that this year's annual conference will have the largest turnout of students that the section has ever seen! With this inspiring news, PNWIS Conference Host Committee (Rick Hardy - [rick.hardy@deg.idaho.gov](mailto:rick.hardy@deg.idaho.gov)) will put on new programs focused on students and young professionals. These programs will include sessions on "The Value of

Professional Certification," a young professional's career panel, "What employers Want," and "Speed Mentoring." Brad Waldron ([bwaldron@novel-ge.com](mailto:bwaldron@novel-ge.com)), representing the Institute of Environmental Practices (IPEP), will be at the conference to discuss the QPI and QEP certifications. The Environmental Challenge Problem is currently in development and will be posted on September 1, 2007 on the PNWIS website.

## **A&WMA ANNUAL CONFERENCE & EXHIBITION**

### **Student & Young Professional Programs**

ACE 2008 LHC Student and YP Committee:

Steve Rybolt ([Rybolt.S@portseattle.org](mailto:Rybolt.S@portseattle.org))

Toby Allen ([toby@nwcleanair.org](mailto:toby@nwcleanair.org))

Laurel Peterson ([lpeterson@horizonengineering.com](mailto:lpeterson@horizonengineering.com))

### **A&WMA – ACE 2007**

ACE 2007 was a huge success for a multitude of reasons. This includes the large contingency of PNWIS leaders at the conference, the implementation and support of many new student and young professional programs and the ENORMOUS amount of advertising for the ECi. With the help of three students and all PNWIS representatives, the word is out about the ECi. A big "thank you" goes out to the students and supporting chapters for their continued support of the EC:

Jamey Stoddard ([Stoddard.Jamie@epa.gov](mailto:Stoddard.Jamie@epa.gov)) – Western Washington University

SPONSOR – Alaska Chapter

Kate Spaulding ([Spaulding.Kate@epa.gov](mailto:Spaulding.Kate@epa.gov)) – Western Washington University

SPONSOR – Oregon Chapter

Anna Carter ([ACCarter@mtech.edu](mailto:ACCarter@mtech.edu)) – Montana Tech

SPONSOR – Puget Sound Chapter

On a similar note, Laurie Bates-Frymel ([Laurie.Bates-Frymel@gvrd.bc.ca](mailto:Laurie.Bates-Frymel@gvrd.bc.ca)), A&WMA Director and PNWIS member, put on new YP events, which included "Speed Mentoring," that was very well attended and successful! Laurie has also started a new task force focusing on Young Professionals.

### **A&WMA – ACE 2008**

The Student/Young Professional (S/YP) Committee was well represented at A&WMA's ACE 2007 and definitely made a lasting impression on many of the attendees. With the accomplishments of ACE 2007, the ACE 2008 S/YP Committee has a large amount of work in front of them. It is promising that ACE 2008 will build upon the activities and events of ACE 2007.

In addition to the new events at ACE 2007, the S/YP Committee is in full swing and planning even more activities for ACE 2008. On the top of the list is the ECi, and not forgetting to mention an entertaining S/YP Social. The ECi Problem is currently being developed and will be posted on January 1, 2008. Additional information for the S/YP programs will be available in November on A&WMA's website.

### **A&WMA Educational Council**

PNWIS has been at the forefront of student programs and has continually instituted new programs throughout the years. These programs have gained so much attention that A&WMA has become very interested in taking these programs to the international level – A&WMA ACE. Because of the success of PNWIS student programs, Steve Rybolt ([Rybolt.S@portseattle.org](mailto:Rybolt.S@portseattle.org)) was appointed Vice-Chair of the Higher Education Committee within the Education Council. It is hopeful that PNWIS will be able to share their ideas and thoughts with A&WMA and develop a relationship that brings additional activities, directly and indirectly, for student and young professional development.